



Enrollment Information for ALIPH Academic Year 2020-2021

INITIAL APPLICATION PROCESS-Due July 03, 2020

This application must be completed by all students, new and returning

All applicants must be 18 years of age or older by August 1, 2020, and submit the following before the application deadline (**July 03, 2020**) to begin the application process:

1. Signed application (available on www.meritsofislam.org/ALIPH);
2. Check or money order made payable to **ALIPH** in the amount of **\$200.00 USD** (non-refundable application donation). This may also be paid online at meritsofislam.org/ALIPH. Applications will not be processed without this donation.
3. Color copy of valid state driver license or identification card (US students); or color copy of passport (international students);
4. **For new students only:** Letter of Recommendation from the local AICP Branch Manager (available on meritsofislam.org/ALIPH).

After successful submission of these documents, ALIPH Administration will schedule a phone interview with the applicant. After the interview, ALIPH Administration will send the applicant an acceptance or letter of decline via email.

HOW TO SUBMIT DOCUMENTS

All application documents must be submitted by **July 03, 2020**, via email to ALIPH@MeritsofIslam.org or hand delivery at the AMITY office, 51 S State Road, Upper Darby, PA 19082.

STUDENT QUALIFICATIONS

Each Branch Manager shall use the designated recommendation letter template, and must certify that each applicant from their locality:

1. Learned the Summary (Mukhtasar);
2. Volunteers and participates in many of the activities held by the local Branch on a regular basis;

3. Attends AICP classes in their locality on a regular basis;
4. Is known in the community as a person of good Islamic behavior and character; and
5. Is known in the community as a team player.

COMPLETION OF REGISTRATION AFTER ACCEPTANCE

Additional Required Documents After Acceptance:

After applicant receives an acceptance letter, he/she must provide the following by orientation day, **August 8, 2020**:

1. Financial Agreement and Consent Form (provided with acceptance letter);
2. Health Examination Report and Health Authorization Form (provided with acceptance letter).

COVID-19 Notice:

ALIPH classes will begin on **Monday, August 10th, 2020**. Classes will be live, held at the AMITY building, and student housing will be open, as long as state and government regulations permit. Social distancing practices and regular disinfecting will be enforced during school hours. In the event of a recurrence of a COVID-19 outbreak, classes will be held virtually and housing students may be required to travel back to their homes.

Health Insurance Notice:

Foreign or out-of-state students requiring or desiring medical treatment in Pennsylvania may find it difficult or expensive to obtain medical treatment without health insurance accepted in Pennsylvania. Students should check if their health-care providers cover out-of-state and/or international services. Short-term health insurance may be an option for students at ehealthinsurance.com.

Moving In to ALIPH Housing:

ALIPH Housing will begin to receive students as early as **Thursday, August 06, 2020**, only between the hours of 10 am – 6 pm. Students must notify ALIPH administration of their arrival plans prior to traveling, and must check in with the AMITY office upon arrival on campus.

Placement Exam:

All new students will be required to take a placement test virtually, prior to arrival in Philadelphia. ALIPH administration will contact the students to set an appropriate time.

Mandatory Orientation:

Saturday, August 08 2020. All students, new and returning, must attend the mandatory student orientation at 9:00am to complete registration, receive books, discuss our COVID-19 policies, and begin preparations for the first day of classes, starting **August 10, 2020**.

First Day of School:

Classes begin **Monday, August 10th, 2020** at 8:00 am. Students must be in class by 7:45 am.

ALIPH ACADEMIC & DORMITORY POLICIES

Academic Probation:

All students are on Academic Probation for the 1st trimester. Students may be moved to a different level depending on their performance during the 1st trimester. Mandatory counseling meetings may be scheduled after benchmark and mid-term exams to review each student's academic progress. This is to afford every student an opportunity to avoid academic dismissal and to be removed from academic probation. Academic probation is lifted after the 1st trimester if the student passes cumulatively with a 70% weighted average of all classes in addition to passing Conversation (Ta[^]bir/Level 1) and Conversation (Ta[^]bir/Level 2). ALIPH Administration may drop a student from some courses to ensure academic success in the conversation classes.

Academic Dismissal:

For Levels 1 and 2, any student that fails cumulatively in the 1st trimester, or has failed Conversation (Ta[^]bir) (despite passing cumulatively) will be dismissed from the ALIPH program for that academic school year. The passing threshold is 70% weighted average.

For Level 3, any student that fails cumulatively in the 1st trimester, or has failed Creed (^Aqidah), Jurisprudence (Fiqh), or Grammar (Nahw) despite passing cumulatively will be dismissed from the ALIPH program for that academic school year. The passing threshold is 70% weighted average.

Mandatory Repeat of Level:

Any student that fails the Conversation (Ta[^]bir) class in Level 1 or Level 2 at the end of the academic school year will be required to repeat the entire failed level if the student wishes to continue studies at ALIPH.

Grade Privacy Policy:

ALIPH administration reserves the right to carry out a periodic evaluation of the students' performance and notify students and their sponsors of all results. Student performance and grades will be accessible to the AICP branch managers from their respective areas, as well as the admissions department at Global University (Beirut, Lebanon).

Classroom and ALIPH Housing Policies:

Policies have been established for all students. Additional policies apply to all students living in the ALIPH Housing. Students are expected to abide by all current rules and any future changes to them. Failure to abide by them may result in dismissal from the ALIPH program for that academic year or removed from the housing. A copy of the current rules is available in the administrative office. All students will have the current rules read to them at the student orientation, and they will be requested to sign a form acknowledging and accepting the administration's rules.

TUITON DONATIONS & SCHEDULE 2020-2021

Registration Donation:

A registration donation in the amount of **\$200 USD** is required for all students upon submission of the application. This amount is a donation and will not be returned for any reason, so ensure a sincere intention.

Tuition Donation:

The tuition donation for the entire 2020-2021 academic school year is **\$3,750.00 USD** (not including registration donation), which is based on three (3) equal installments of \$1,250.00 per trimester. All amounts are donations. Therefore, if for any reason a student discontinues studies after payment, the payment will not be refunded. So, ensure a sincere intention.

Tuition Donation Schedule:

The total tuition is divided into three equal installments. Installments are due every three months according to the schedule below. Any tuition donation made after these due dates are considered late. Reminders will be sent out to the financially responsible party at least two weeks before each due date via email. Failure to make timely donations will result in dismissal from the program. All amounts are considered donations, so ensure a sincere intention.

	<i>Amount</i>	<i>Due Date</i>
1 st Installment	\$1,250.00 USD	August 08, 2020
2 nd Installment	\$1,250.00 USD	October 16, 2020
3 rd Installment	\$1,250.00 USD	January 15, 2021

Accepted Payment Methods:

Online payments are preferred, and may be made at: meritsofislam.org/ALIPH. Checks, money orders, and cash must be hand-delivered to ALIPH Administration in the AMITY main office located at 51 S State Road, Upper Darby, PA 19082. All checks and money orders shall be made payable to “**ALIPH.**” Wire transfers are accepted; please contact the administration office for details.

ALIPH HOUSING DONATIONS & SCHEDULE 2020-2021

ALIPH housing will be available upon a first-come first-serve basis, as long as classes are being held live at AMITY. Residents are strongly encouraged to follow CDC safety measures to curb the possible spread of COVID-19, and in the event of an outbreak, students may be required to quarantine or travel back to their homes. Residents will be required to notify ALIPH administration if they, themselves, or any house mate, display symptoms of COVID-19, and may be required to self-quarantine in a pre-designated area of the house. Please note there are no single, private-room accommodations for any students. Students will

be assigned to their rooms prior to arrival, and we cannot accommodate room-change requests once rooms have been assigned.

Men’s ALIPH housing facilities are located adjacent to the ALIPH building. Women’s ALIPH housing facilities are located three buildings away from the ALIPH building. Utilities are included in the ALIPH housing donation rate. Failure to make timely donations will result in dismissal from the ALIPH housing. All amounts are donations. Therefore, if for any reason a student no longer stays in the housing after the donation, it will not be refunded. So, ensure a sincere intention.

ALIPH Housing Donation:

The total amount for lodging in the Men’s or Women’s ALIPH Housing for the 2020-2021 school year is **\$3,600 USD**, which is based on three (3) equal installments of \$1,200.00 per trimester. All amounts are donations. Therefore, if for any reason a student discontinues studies after the donation, it will not be refunded. So, ensure a sincere intention.

Donation Schedule:

The due dates for each housing donation for the 2020-2021 school year are in the following table. Any ALIPH housing donations made after these due dates are considered late.

	<i>Amount</i>	<i>Due Date</i>
1 st Installment	\$1,200.00 USD	August 08, 2020
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IMPORTANT DATES

	<i>Date</i>
2020-2021 ALIPH Application Released	June 10, 2020
Application Deadline	July 03, 2020
Additional Student Documentation Due	August 01, 2020
ALIPH Housing Open	August 06, 2020
Student Orientation	August 08, 2020
First Day of Classes	August 10, 2020

For more information please contact ALIPH Admissions at 215-383-0360 or ALIPH@MeritsofIslam.org, or visit the Admissions Office at 51 S State Road, Upper Darby, PA 19082.