



Enrollment Information for ALIPH Academic Year 2019-2020

INITIAL APPLICATION PROCESS

All applicants must be 18 years of age or older by August 1, 2019, and submit the following before the application deadline (**August 1, 2019**) to begin the application process:

1. Signed application (available on www.aliph.meritsofislam.org);
2. Check or money order made payable to **ALIPH** in the amount of **\$200.00 USD** (non-refundable application fee);
3. Color copy of valid state driver license or identification card (US students); or color copy of passport (international students);
4. Letter of Recommendation from the local AICP Branch Manager (available on www.aliph.meritsofislam.org).

After successful submission of these documents, ALIPH Administration will schedule a phone interview with the applicant who was chosen to move to the next step. After the interview, ALIPH Administration will send applicant an acceptance or rejection letter via email.

Returning Students:

Returning students must submit a Returning Student Application after their exit interview of the current school year. Submission of the form must be by July 31, 2019. All balances from the previous year must be paid before Student Orientation.

How to Submit Documents:

All application documents must be submitted by the application deadline via email to ALIPH@MeritsofIslam.org, regular mail, or hand delivery at 51 S State Road, Upper Darby, PA 19082.

STUDENT QUALIFICATIONS

Each Branch Manager shall use the designated recommendation letter template, and must certify that each applicant from their locality:

1. Learned the Summary (Mukhtasar);
2. Volunteers and participates in many of the activities held by the local Branch on a regular basis;
3. Attends AICP classes in their locality on a regular basis;
4. Is known in the community as a person of good Islamic behavior and character; and
5. Is known in the community as a team player.

REGISTRATION PROCESS AFTER ACCEPTANCE

Additional Required Documents after Acceptance:

After applicant is accepted to the ALIPH program, applicant must provide the following by August 1, 2019:

1. Financial Agreement and Consent Form (provided with acceptance letter);
2. Health Examination Report and Health Authorization Form (available on www.aliph.meritsofislam.org).

Health Insurance Notice:

Foreign or out-of-state students requiring or desiring medical treatment in Pennsylvania may find it difficult or expensive to obtain medical treatment without health insurance accepted in Pennsylvania.

Moving In to Dormitories:

Dormitories will begin to receive students as early as Friday, August 17, 2019 only between the hours of 10 pm – 6 pm. If you have been accepted to stay in the campus dormitories, you will not be allowed into the dormitories before this date or outside of these times.

Entrance Exam:

All new students will be required to take an entrance exam during the week of August 19-23, 2019 by scheduling an appointment with the ALIPH Administration upon arrival to Philadelphia.

Mandatory Orientation:

Friday, August 23, 2019. **All students**, new and returning, must attend the mandatory student orientation at 9:00 am to complete registration, receive books, and sign a health care authorization form (foreign and out-of-state students only).

First Day of School:

Classes begin Monday, August 26, 2019 at 8:00 am. Students must be in class by 7:45 am.

ALIPH ACADEMIC & DORMITORY POLICIES

Academic Probation:

All students are on Academic Probation for the 1st trimester. Mandatory counseling meetings will be scheduled after every benchmark and mid-term exam to review each student's academic progress. This is to afford every student an opportunity to avoid Academic Dismissal and to be removed from Academic Probation. Academic Probation is lifted after the 1st trimester if the student passes cumulatively with a 70% weighted average of all classes in addition to passing Conversation 101 (Level 1) and Conversation 201 (Level 2). ALIPH Administration may drop a student from some courses to ensure academic success in the Conversation classes.

Academic Dismissal:

For Levels 1 and 2, any student that fails cumulatively in the 1st trimester, or has failed Conversation 101 or 201 (Ta[^]bir) (despite passing cumulatively) will be dismissed from the ALIPH program for that academic school year. The passing threshold is 70% weighted average.

For Level 3, any student that fails cumulatively in the 1st trimester, or has failed Creed 201 ([^]Aqeedah), Jurisprudence 201 (Fiqh), or Grammar 201 (Nahw) despite passing cumulatively will be dismissed from the ALIPH program for that academic school year. The passing threshold is 70% weighted average.

Mandatory Repeat of Level:

Any student that fails the Conversation class in Level 1 or Level 2 at the end of the academic school year will be required to repeat the entire failed level if the student wishes to continue studies at ALIPH.

Grade Privacy Policy:

ALIPH Administration reserves the right to carry out a periodic evaluation of the students' performance and notify students and their sponsors of all results.

Classroom and Dormitory Policies:

Policies have been established for all students. Additional policies apply to all students living in the dormitories. Students are expected to abide by all current rules and any future changes to them. Failure to abide by them may result in dismissal from the ALIPH program for that academic year or removed from the dorms. A copy of the current rules is available in the Administrative office. All students will have the current rules read to them at the Student Orientation, and they will be requested to sign a form acknowledging and accepting the Administration's rules.

TUITON RATES AND PAYMENT SCHEDULE 2019-2020

Registration Deposit:

A registration deposit in the amount of **\$200 USD** is required for all students. For new students, it is due upon submission of the application. For returning students, it is due by **August 15, 2019**. The registration deposit is a donation and will not be returned for any reason, so ensure a sincere intention.

Tuition Rate:

The tuition rate for the entire 2019-2020 academic school year is **\$3,300.00 USD** (not including registration donation). All payments are donations. Therefore, if for any reason a student discontinues studies after payment, the payment will not be refunded. So, ensure a sincere intention.

Tuition Payment Schedule:

The total tuition is divided into three equal installments. Installments are due every three months according to the schedule below. Any tuition payment made after these due dates are considered late payments. Reminders will be sent out to the financially responsible party at least two weeks before each due date via email. Failure to make timely payments may result in dismissal from class.

	<i>Amount</i>	<i>Due Date</i>
1 st Installment	\$ 1,100.00	August 15, 2019
2 nd Installment	\$ 1,100.00	November 15, 2019
3 rd Installment	\$ 1,100.00	February 15, 2020

Accepted Payment Methods:

Payment by check is the preferred method of payment; however, money orders and wire transfers are also accepted. Payments shall be mailed or hand-delivered to ALIPH Administration in the AMITY main office located at 51 S State Road, Upper Darby, PA 19082. All checks and money orders shall be made payable to “ALIPH.” Please contact ALIPH Administration for details on wire transfers.

DORMITORY RATES AND PAYMENT SCHEDULES

Dormitories are available upon a first-come first-serve basis. Failure to make timely payments may result in removal from the dorms. All payments are donations. Therefore, if for any reason a student no longer stays in the dorms after payment, the payment will not be refunded. So, ensure a sincere intention.

Dormitory Rate:

The total amount for lodging in the Men’s or Women’s Dormitory for the 2019-2020 school year is **\$3,600.00 USD**, which is based on three (3) equal installments of \$1,200.00 per trimester.

	<i>Amount</i>
Trimester Rate	\$ 1,200.00
3 Installments	x 3
Total Amount	\$ 3,600.00

Payment Schedule:

Each dormitory payment is due before the start of each trimester of the school year. The due dates for each payment for the 2019-2020 school year is in the following table. Any dormitory payment made after these due dates are considered late payments.

	<i>Amount</i>	<i>Due Date</i>
1 st Installment	\$1,200.00	August 15, 2019
2 nd Installment	\$1,200.00	November 15, 2019
3 rd Installment	\$1,200.00	February 15, 2020

Accepted Payment Methods:

Payment by check is the preferred method of payment; however, money orders and wire transfers are also accepted. Payments shall be mailed or hand-delivered to ALIPH Administration in the AMITY main office located at 51 S State Road, Upper Darby, PA 19082. All checks and money orders for **DORM FEES** shall be made payable to “AMITY.” Please contact ALIPH Administration for more details on wire transfers.

For more information please contact ALIPH Admissions at 215-383-0360 or ALIPH@MeritsofIslam.org, or visit the Admissions Office at 51 S State Road, Upper Darby, PA 19082.